



2025 - 2026 BCF MINI-GRANT APPLICATION

Submission via email to bcfcoordinator@gmail.com by 5:00pm October 31st, 2025

DATE SUBMITTED	PROJECT/GRANT NAME
Lead Applicant Information	
SUBMITTED BY (Agency)	ADDRESS OF SUBMITTING PARTY
SUBMITTED BY (Primary Contact)	E-MAIL OF SUBMITTING PARTY
Collaborative Partner Information *minimum of 2*	
BCF Collaborative Partner	BCF Collaborative Partner
BCF Collaborative Partner	BCF Collaborative Partner

I. PROJECT DESCRIPTION

A. STATEMENT OF PROBLEM TO BE ADDRESSED	
B. HOW THIS FURTHERS THE MISSION OF THE BCF	
C. OVERALL PROJECT GOAL	
D. TARGET POPULATION	
E. PROJECT DURATION	
F. KEY STAFF	

II. GOALS & OBJECTIVES

III. SUCCESS CRITERIA & MEASURABLE OUTCOMES

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IV. TIMELINE

ACTIVITY	PROJECTED DATE

V. BUDGET
BUDGET OVERVIEW

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ANNUAL PROJECT BUDGET AMOUNT	BCF MINI-GRANT AWARD PERCENTAGE OF BUDGET
ANTICIPATED USE OF ANCILLARY FUNDS (Grant Writing or Marketing)	TARGET DATE FOR ANCILLARY FUND USE
COLLABORATIVE PARTNER FINANCIAL CONTRIBUTIONS (Please identify partner by name)	COLLABORATIVE PARTNER IN-KIND CONTRIBUTIONS (Please identify partner by name)

LONG-TERM SOURCES / STRATEGIES FOR FUNDING

VI. PROJECT EVALUATION METHODS

VII. PROJECT SUPPORTS THAT MAY BE PROVIDED BY OTHER BCF MEMBERS

VIII.APPENDIX

FILE NAME	DESCRIPTION	LOCATION attachment / link

REMINDER: The deadline for applications is 5:00pm on October 31, 2023. Applications that are received after this deadline or applications that do not meet the mini-grant required parameters will not be eligible for consideration. Please direct inquiries to bcfcoordinator@gmail.com.

I hereby state that the information contained in this application is true and correct to the best of my knowledge.

LEAD MEMBER: _____ DATE: _____
printed name signature

PARTNER: _____ DATE: _____
printed name signature

PARTNER: _____ DATE: _____
printed name signature

REVIEWED: _____ DATE: _____
BCF Executive Committee Representative